



Texas A&M University - Athletics Cleaning Specifications Buildings and Venues				
Facility	Daily	Weekly	Bi-weekly	Monthly
Entrances, Lobbies, Hallways, Elevators & Stairs	Clean elevators (mop tile, vacuum carpet)	Spray buff floors	Damp mop landings	
	Clean water fountains	Clean elevator tracks	Damp mop stairs	
	Damp mop floors	Clean interior walls & doors		
	Dust hand rails	Dust window sills/high ledges		
	Dust, spot and damp mop floors			
	Empty waste cans			
	Police (pick up)			
	Spot clean carpets			
	Spot clean entry glass			
	Spot clean exit doors			
	Spot clean wall to hand height (70")			
	Spot mop stairs			
	Spot mop stairs and landings			
	Sweep outside walks and steps up to 25'			
	Sweep stairs and landings			
	Vacuum walk off mats			
Vacuum carpets 3 times				
Restrooms, Showers & Locker Rooms	Clean and sanitize fixtures	Clean shower walls	Clean all vertical surfaces	Machine scrub floors
	Clean horizontal surfaces	Clean carpet in locker rooms	Clean all horizontal surfaces	
	Clean mirrors			
	Damp mop and sanitize floors			
	Dust mop floors			
	Empty and re-line waste cans			
	Police (pick up, straighten up)			
	Refill dispensers			
Offices	Damp mop floors	Dust horizontal surfaces		
		Dust vertical surfaces		
	Empty and re-line waste cans	Dust window sills/high ledges		
	Spot Vacuum carpets	Vacuum carpets		
Classrooms, Lecture Halls, Libraries & Lounges	Align classroom furniture	Dust window sills/high ledges		
	Clean chalkboards	Spray buff floors		
	Clean exposed horizontal surfaces			
	Clean water fountains			
	Clean white boards			
	Damp mop floors			
	Dust mop floors			
	Empty waste cans			
	Police (pick up)			
	Remove dust from erasers			
	Spot clean carpet			
	Spot mop spills on floors			
	Spot Vacuum carpets	Vacuum carpets		

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Facility	Daily	Weekly	Bi-Weekly	Monthly
Venues pre-game	Vacuum premium areas			
	Clean elevators and escalators			
	Sweep and scrub all concourses			
	Clean and stock restrooms			
	Clean all suites			
	Clean all press boxes			
Venues Game Day	Monitor radios for all service calls			
	Staff all sections of venues			
	Continuous cleaning/stocking of restrooms			
	Pull trash and dispose			
Venues post-game	Return venue to APPA 2 before next business day			